

Client Agreement for Temporary Staff Terms & Conditions



The Client (*also referred to as the host*) agrees

1. To meet its obligation under the occupational safety and health act 1984, the regulations and approved code of practice.
2. To notify **Chefs4Rent** of any injuries to temporary staff as soon as possible.
3. To do all things responsibly practicable to eliminate hazards and control risks to health and safety.
4. To notify **Chefs4Rent** of any fundamental changes to the workplace, work practices or procedures, plant equipment, materials or substances that may put the health and safety of agent workers at risk.
5. To notify **Chefs4Rent** prior to any fundamental changes in an agencies employment job description, location or duties.
6. To provide **Chefs4Rent** workers with appropriate supervision consistent with the risk to health and safety associated with the job.
7. To provide **Chefs4Rent** workers with appropriate information, instruction and training to enable them to safely carry out their job.
8. To allow a **Chefs4Rent** representative to visit the workplace as required by worksafe WA.
9. To ensure that the casual employee will complete the **Chefs4Rent** time sheet which the clients authorised person will check, sign and fax back prior to each Monday before 10am .N.B. payroll week is Monday to Sunday.
10. To ensure meal breaks as per the hotel tavern works award .Each worker is entitled to at least a 30 minute unpaid meal break after no more than 5 hours of work. If the meal break is not recorded on the time sheet we reserve the right to charge the client the applicable rates.
11. That minimum shifts may not be less than 4 hours. No break to exceed 45 minute in every 4 hours worked. Any differences will be charged to the client.
12. A cancellation fee of 4 hours may be charged to the client unless **Chefs4Rent** is notified at least 12 hours before the commencement of the shift.
13. Casual or temporary staff transferred to or offered permanent employment within nine (9) months of commencing the assignment will attract a permanent placement fee
14. Payment is strictly seven (7) days from receipt of invoice. A late payment fee may be charged at the rate of \$20 per invoice and 2.5% per month interest on the outstanding amount. All recovery costs including legal fees will be paid by the client.
15. The client acknowledges that **Chefs4Rent** will not supply any temporary staff until receipt and approval of the credit application form.
16. The client by accepting this agreement agrees to indemnify **Chefs4Rent** against any claim, cost, liability, damage or loss suffered as a result of;
 - a A breach of this agreement by the client without limitation
 - b. Any act or omission by the client, his employees or agency without limitation.
 - c. Any breach of the occupational, health and safety laws, including but not limited to incidents involving contaminants, pollutants and hazardous substances.
 - d. The client act or omissions or that of the clients employees, agents, contractors or subcontractors including and without limitation to any or omission that may contravene the provision of any legislation.

Signed for and behalf of:

Address: _____

By (printed name): _____

Signature: _____

Position: _____

Date: _____